

**Common Council  
Regular Meeting**

Tuesday, December 11, 2018, 6:30 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

1. **Call to order.** The meeting was called to order by Mayor Bill Hurtley at 6:30 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurtley, Alderpersons Jim Brooks, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, and Erika Stuart. Alderpersons Rick Cole and James Montgomery were absent. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, City Attorney Mark Kopp, and Library Director Megan Klockner.
3. **Approval of Agenda.** Brooks made a motion, seconded by Stuart to approve the agenda. Motion approved 6-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Ladick to waive the reading of the minutes of November 13, 2018 regular meeting and approve them as presented. Motion approved 6-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum.
6. **Citizen appearances.** None.
7. **Reports of Committees**
  - A. **Library Board Report.** Klockner distributed the winter program brochures. She reported the construction is still on track to finish Phase 2 in January and the next meeting is Thursday, December 13<sup>th</sup>. The first batch of discovery kits are now available for checkout, a few of the items found in the kits are Magnatiles, Snapcircuits, and Ozobots and some upcoming kits will feature a telescope, microscope, and meeperBOTS. The early literacy app collection is up and running, there are 3 iPads set up in the children's room to showcase different apps that can help develop early literacy skills which gives parents/caregivers a chance to try out quality apps before purchasing and/or downloading them to their own devices and also provides an opportunity for children to interact with technology who may not have access at home.
  - B. **Youth Center Advisory Board Report.** Brooks reported they are averaging less than 30 kids which is typical of this time of the year, two-thirds are girls. Computer Know How is getting new computers ready for homework and accessing the internet. Quaking is coming if we get snow. He, Ian Rigg, Bill Hurtley, Jason Sergeant, and Julie Hermanson (AWARE) met with Jerry Roth and expressed the desire to have the Youth Center somewhere within the footprint of the current JC McKenna property. They discussed many options and the school board will be discussing it tomorrow night, a meeting he is unable to attend.
  - C. **Plan Commission Report.**
    - (1). Stuart made a motion, seconded by Brooks to approve the extraterritorial land division application to adjust the lot lines of existing parcel 6-12-75A (Tax ID 024014004) and 6-12-75A1(Tax ID 024014005) and create no new parcels,

finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the condition the applicant files the final CSM with Rock County Register of Deeds. Motion approved 6-0.

**D. Finance and Labor Relations Committee Report**

- (1). Dobbs made a motion, seconded by Stuart to accept the City bills as presented in the amount of \$1,469,455.49. Motion approved 6-0 on a roll call vote.
- (2). Duggan made a motion, seconded by Brooks to approve State Debt Collection Agreement. Rigg explained we currently use this for utility bills but they have revised their agreement template so we need to accept the updated agreement. Motion approved 6-0 on a roll call vote.
- (3). Rigg directed Council's attention to the 3<sup>rd</sup> Quarter Treasurer's Report. Brooks commented that across the city the IT expenses are many multiples of what was planned and Rigg explained that the backup system was not working and had to be replaced.

**E. Public Safety Committee Report.** Duggan reported they approved an original alcohol license, they heard from residents of the Franklin neighborhood with concerns about noise from the Night Owl, and EVPD will be replacing the 2015, not 2014, squad as it was totaled.

- (1). Duggan made a motion, seconded by Dobbs to approve successor of agent for Casey's General Store #3583 from Emma L Monheim to Susan M Dean. Motion approved 6-0.
- (2). Duggan made a motion, seconded by Dobbs to approve the Original Alcohol Beverage License Application for a **Class A Liquor License** for: **Cedar Hollow, Brandi Camron, Agent**, W4288 Carter Road, Juda, WI 53550, d/b/a Cedar Hollow, 11 W. Main Street, Evansville, WI 53536.

Brooks asked how many Class A Liquor licenses were available and the City Clerk left the meeting to get the quota sheet. Upon returning Walton informed Council there were 7 allowed and 4 issued.

Motion approved 6-0.

**F. Municipal Services Report.** Brooks reported they had a short meeting. The screw press is in; they had a really nice meeting with Senator Ringhand, WPPI staff, and the Mayor on a wide-range of issues; and he reminded Council of the upcoming APPA Legislative Rally in February.

**G. Economic Development Committee Report.** Ladick reported they approved a \$2,000 small business loan for Urban Exchange. Stuart added that James Otterstein shared information on a new link for Evansville to Rock County's website and Sue Berg wanted to invite all to the Tourism meeting on February 5<sup>th</sup>.

**H. Redevelopment Authority Report.** Morrison reported they met for an amendment to the 2007 and 2017 Development Agreement for the Eager Building and that was approved unanimously.

- I. Parks and Recreation Board Report.** Morrison reported Dan Stephans was invited to the meeting to discuss future Historic Preservation needs and he did a great job outlining priorities. They also discussed the warming house.
  - J. Historic Preservation Commission Report.** Morrison reported they approved applications for: 137 E Main – new accessory structure; 20 Railroad – demo and new construction; 17 W Main – storefront and signage; and 24 E Main – add exterior door. They also discussed state law changes for types of materials used on historic buildings, types of windows for approval, and values for historic homes.
  - K. Fire District Report.** Dobbs reported they had 11 calls last month; Pomp’s Tire is checking all the trucks to comply with new DOT requirements, they approved the fire inspection pay rate, and the next meeting is scheduled for 7:00 p.m. on Thursday, January 3<sup>rd</sup>.
  - L. Police Commission Report.** No report.
  - M. Energy Independence Team Report.** No report.
  - N. Board of Appeals Report.** Board of Zoning Appeals met on November 15<sup>th</sup> and approved a variance at 637 Prairie View Drive to allow a taller fence with greater opacity than allowed.
- 8. Unfinished Business.** None
- 9. Communications and Recommendations of the Administrator.** Rigg reported he is looking for better ways to communicate with Advanced Disposal on missed pickups; he is delayed on his budget amendments due to software issues, and it was discovered that there are some errors on the fire protection fee on the utility bills. Brooks expressed concern about the confidence level of our utility customers due to these errors.
- A.** Brooks made a motion, seconded by Stuart to approve purchase of property at 317 Cherry Street. Rigg stated the Judge did order demolition of the home but not the garage. The next step would have been to get an eviction order. Due to the costs already incurred and additional costs for cleanup and staff time he feels purchasing the property is best for everyone.  
Motion approved 6-0 on a roll call vote.
  - B.** Use of speaker in over flow area at City Hall. Rigg stated since the speaker system was changed he was wondering if the over flow area was appropriate for high attendance meetings or if moving the meeting to a larger venue would be better.
  - C.** Brooks made a motion, seconded by Stuart to approve Length of Service Award agreement. Rigg stated basically this will eliminate a middle party and will save staff time. Motion approved 6-0 on a roll call vote.
- 10. Communications and Recommendations of the Mayor.** Mayor Hurlley extended his condolences to Rigg on the loss of his grandfather, he added that Ian will be out of the office Thursday and Friday to attend services.
- A.** Brooks made a motion, seconded by Stuart to appoint member Cassie Geoffrion, 288 E Main Street, Evansville to fulfill the remaining term of Meagan Rosa on Evansville Youth Center Advisory Board. Hurlley stated he requested a letter of resignation but has never received it. Motion approved 6-0 on a roll call vote.

B. Hurlley gave a reminder that election paperwork is due January 2<sup>nd</sup>.

**11. New Business.** None

**12. Introduction of New Ordinances.** None

A. Brooks presented the first reading of Ordinance 2018-13, Amending Chapter 122 – Traffic and Vehicles.

**13. Meeting Reminders**

A. Wednesday, December 12, 2018 11:30 a.m. at Creekside Place for employee recognition lunch, a quorum of the Council may be present.

B. The next regular Council meeting is scheduled for Tuesday, January 8<sup>th</sup>, 2019, at 6:30 p.m. at City Hall

**14. Adjournment.** Ladick made a motion, seconded by Duggan to adjourn at 7:45 p.m. Motion approved 6-0.

Judy Walton, City Clerk/Treasurer

*The minutes are not official until approved by the Common Council at the next regular meeting*